

COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY

NOTICE/AGENDA OF ANNUAL MEETING

Please take notice that the annual meeting of the Counties of Warren and Washington Industrial Development Agency will be held on **Tuesday February 17, 2015**, at 4:00 PM, in the in the Committee Room, second floor, of the Warren County Municipal Center, 1340 NYS Route 9, Queensbury, New York, for purposes of the following:

- I. Election of Officers
- II. Appointment of:
 1. at-large member of Executive Committee
 2. Park Chairman/Contracting Officer
 3. CFO/CEO of Agency
- III. Committee appointments
- IV. Adoption/Ratification of appointments
 1. Appointment of Consultants and Official Newspaper
 - a) Agency Counsel (FitzGerald Morris Baker Firth, PC);
 - b) Agency's official newspaper (The Post Star).
 2. Naming of Official Depositories
 - a) Agency (Glens Falls National Bank)
- V. PAAA Matters
 1. Annual review/ratification of Policies:
 - a) Investment Policy
 - b) Procurement Policy
 - c) Disposition of Real Property Guidelines
 - d) Mission Statement
 - e) Performance Measurements
 - f) Code of Ethics;
 - g) Compensation, Reimbursement and Attendance Policy;
 - h) Defense and Indemnification Policy;
 - i) FOIL Policy;
 - j) Sexual Harassment Policy
 - k) Travel Policy;
 - l) Whistleblower Policy.
 - m) Organizational Chart
 - n) Statement regarding Lobbying
 - o) Discretionary Funds Policy
- VI. Any other legal business that may come before the Agency.

Dated: February 3, 2015
Harold G. Taylor, Chairman