

COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY

5 Warren Street, Suite 210
Glens Falls, New York 12801

Tel. (518) 792-1312

The **Executive/Park Committee** meeting of the Counties of Warren and Washington Industrial Development Agency was held on **Tuesday, June 9, 2015** at FitzGerald Morris Baker Firth PC, 16 Pearl Street, Glens Falls, NY. The following were:

Present:	Bud Taylor	Chairman
	Bruce Ferguson	Vice Chairman, Park Chairman
	Joseph LaFiura	Secretary/Treasurer
Absent:	John Millett, Sr.	At Large Member
Also Present:	Robert C. Morris, Esq.	FitzGerald Morris Baker Firth, PC
	Tom Jarrett	Jarrett Engineers PLLC
	Deborah Mineconzo	Office Administrator

The minutes were taken by Deborah Mineconzo, Office Administrator.

Call to Order: Bud Taylor called the meeting to order at 8:30 am.

Minutes of prior Meeting: Upon motion by Mr. Ferguson, seconded by Mr. LaFiura, the minutes of the May 12, 2015 Executive/Park Committee Meeting were approved by the Committee.

PARK COMMITTEE:

Allen Forestry:

Mr. Jarrett reported Mrs. Mineconzo and Bob Morris have obtained an executed Agreement from Jim Allen. Mr. Jarrett will contact Mr. Allen to schedule the logging time for this summer. The concern now is whether our Committee would like to have the engineer "eyeball" a centerline road clearance in the section being logged as opposed to paying for a formal survey. Mr. Jarrett thinks they can come within 5-10' of the exact centerline. The Committee agreed that the dirt road location was not critical enough to pay a surveyor to mark at this time. Mr. Ferguson will advise the full Board at the meeting Monday of the Park Committee's decision.

Mr. Ferguson advised for the record he is hiring a forester to work on his personal landholdings. He plans to use Allen Forestry and therefore advised the Committee that he will recuse himself from any Board voting on the forestry subject in the future.

RWS Manufacturing:

Mr. Jarrett informed the Committee there are four outstanding issues at the RWS Manufacturing site in his opinion as follows:

- 1.) Continued tracking of soil and debris onto Ferguson Lane
- 2.) Debris and sediment in the nearby Ferguson Lane ditch which potentially could wash into the IDA wetland thereby causing loss of function or flooding.
- 3.) A dead tree in the boundary requiring replacement along Ferguson Lane

4.) Encroachment on the eastern Kingsbury/IDA property (right of way). Mr. Jarrett stated there is an “illegal” third entrance to and from their site.

Mr. Morris was asked to prepare a letter advising RWS Manufacturing (copy to the Town of Kingsbury) of these issues accordingly.

Executive Committee:

ICC4 West Main LLC – Update:

Mr. Morris informed the Committee the Town of White Creek has approved the ICC 4 West Main PILOT and a resolution was passed accordingly by them. Copies of the resolution and Board Meeting minutes regarding the PILOT were received by the Agency and forwarded to Bob Morris.

Boats by George – Update:

Mr. Morris reported Mr. Pensel of Boats by George plans to move forward on the project closing hopefully in the next thirty days.

Website Revision Proposals:

The Committee reviewed the three proposals received (four were sought) for the website revision needed. The goal is to update the Agency’s website making it compatible with any type of mobile device viewing it. Lengthy discussion ensued comparing the various proposal details. Committee members agreed that Black Dog did an excellent job with our new brochures and the owner has a very good reputation with IT work in this area. Mr. Tyree’s pricing also seems more in line with what the Committee feels the Agency wants to spend at this time. Mr. Ferguson moved to have the full Board consider Black Dog Designs for the work. Mr. LaFiura seconded and all agreed to recommend Black Dog Designs to the Board.

Post Star Subscription Renewal Change:

Mrs. Mineconzo is asking to upgrade the Post Star subscription now up for renewal to the full digital viewing for \$168.00 per year. The Committee approved the subscription as requested. Access by any member at one time will be available.

WWIDA Project Sign/Banner for Projects:

Bud Taylor informed attendees he requested Mrs. Mineconzo obtain price quotes to have one or two signs made that would be put on our project sites during construction. The sign/banner would promote the IDA’s involvement with the project. Information was received and given from four sources. After much discussion all agreed a vinyl banner might be the better longevity purchase. Mrs. Mineconzo was asked to contact another vendor also by Joe LaFiura. At Mr. Morris’s recommendation, “Another economic development project of the Warren & Washington Industrial Development Agency” would be the wording used. The Chairman will inform the Board on the idea at the upcoming Board Meeting. It was agreed by all that approval to put the sign on the site would first be sought from the developer with each project.

There being no further business, the Chairman adjourned the meeting at 9:07 am

DATE

Joseph LaFiura, Sec/Treasurer