

**COUNTIES OF WARREN AND WASHINGTON
CIVIC DEVELOPMENT CORPORATION**

5 Warren Street, Suite 210
Glens Falls, New York 12801

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TO: ALL BOARD MEMBERS
COUNTIES OF WARREN AND WASHINGTON
CIVIC DEVELOPMENT CORPORATION

FROM: Bud Taylor, Chairman

DATE: November 16, 2016

The Counties of Warren and Washington Civic Development Corporation will hold a Board meeting as follows:

Date: Monday, November 21, 2016 immediately following IDA Board Meeting at 4 pm.

Location: Washington County Municipal Center, Fort Edward, NY

The purpose of the meeting will be to approve a current payable

cc: Robert C. Morris, Esq. w/ all enclosures
Amanda Allen, Warren Co. Board Clerk w/ agenda
Debra Prehoda, Washington Co. Board Clerk w/agenda
Bob Condon, The Post Star, with agenda

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**BOARD MEETING AGENDA
November 21, 2016**

1. Call to Order & Confirm Attendance/Quorum
2. Approval of minutes of last Board Meeting of October 17, 2016
3. Accounts Payable
Snow Eicher Farrar LLP \$1,200.00
YE 2015 Accounting Work

Adjournment

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At the Board Meeting of the Counties of Warren and Washington Civic Development Corporation held on **October 17, 2016** at the Warren County Municipal Center in Lake George, NY, the following members were:

PRESENT:

Bud Taylor	Chairman
Bruce Ferguson	Vice & Park Chairman/Contracting Officer
Joseph LaFiura	Secretary/Treasurer
Matt Simpson	At Large Member
Jim Lindsay	
John W. Weber	
Craig Leggett	
Richard F. Moore	

ABSENT:

Lou Tessier
Dave O'Brien

ALSO PRESENT:

Robert Morris, Esquire	FitzGerald Morris Baker Firth PC
Deborah Mineconzo	Office Administrator

Minutes of the meeting were taken by the Office Administrator. The Chairman called the meeting to order at 4:30 pm and determined the same members were still present from the IDA meeting, thereby confirming a quorum.

Approval of September Minutes:

Mr. Simpson made a motion to approve the September 19, 2016 Board Meeting minutes. Mr. Ferguson seconded the motion and all voted in favor of the motion by voice vote.

New Business:

Preliminary Budget for 2017:

Mrs. Mineconzo informed the members the proposed budget was basically the same as last year given there are no new projects in the works, same as last year. Mr. LaFiura moved to pass the budget as presented with Mr. Simpson seconding. All voted in favor of the motion by roll call vote.

YE 2016 Audit Services and YE Accounting Services:

Mr. LaFiura moved to have the CDC members approve the Auditing and Accounting recommendations given at today's IDA meeting which included the CDC YE work. Specifically, the Audit and Finance Committee recommended Whittemore Downen Ricciardelli for the YE audit and Mr. DeFayette for the YE accounting services keeping the work local and given the history and experience of both firms with our CDC. Mr. LaFiura, therefore, moved to approve the engagement of WDR for this year's 2016 Audit and retaining Mr. Defayette for the YE Accounting work. Mr. Weber seconded and all voted in favor of the motion by roll call vote.

The Chairman adjourned the meeting at 4:35 pm.

Dated

Joseph LaFiura, Secretary