

**COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY (WWIDA)**

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Glens Falls, New York 12801

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TO: Bruce Ferguson, Joseph LaFiura and Matt Simpson  
**Executive & Park Committee Members serving both the**  
**COUNTIES OF WARREN AND WASHINGTON**  
**INDUSTRIAL DEVELOPMENT AGENCY**  
and  
**COUNTIES OF WARREN AND WASHINGTON**  
**CIVIC DEVELOPMENT CORPORATION**

FROM: Bud Taylor, Chairman

DATE: May 3, 2017

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The **Executive and Park Committees** of the Counties of Warren and Washington Industrial Development Agency and Counties of Warren and Washington Civic Development Corporation will hold their meetings on:

Date: Wednesday, May 10, 2017 **starting at 9:00 am**  
**(IDA followed by the CDC immediately after)**

Location: FitzGerald Morris Baker Firth PC  
16 Pearl Street, Glens Falls, NY.

cc: **All WWIDA/WWCDC Members**  
Kara I. Lais, Esquire (with attachments)  
Amanda Allen, Warren County Board Clerk (with agenda)  
Debra Prehoda, Washington County Board Clerk (with agenda)  
Maury Thompson, The Post Star (with agenda)

**Counties of Warren and Washington  
Industrial Development Agency  
and  
Counties of Warren and Washington  
Civic Development Corporation**

**JOINT AGENDA  
EXECUTIVE AND PARK COMMITTEE MEETINGS  
Wednesday, May 10, 2017**

- Approval of IDA April 12, 2017 Minutes

IDA Park Committee:

1. Allen Forestry

IDA Executive Committee:

1. Aviation Hospitality – new application
2. North Country Property Holdings – Update (Lais)
3. Financial Statements YE 2016
4. Other Matters

CDC Executive Committee:

1. Approval of April 12, 2017 CDC Committee Meeting Minutes
2. Silver Bay Association – Update (Lais)

Adjournment

# **COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210  
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The **Executive/Park Committee** meeting of the Counties of Warren and Washington Industrial Development Agency was held on Wednesday, **April 12, 2017** at the offices of FitzGerald Morris Baker Firth PC, 16 Pearl Street, Glens Falls, NY. The following were:

<b><i>Present:</i></b>	Bud Taylor	Chairman
	Bruce Ferguson	Vice and Park Chairman/Contracting Officer
	Joseph LaFiura	Secretary/Treasurer
	Matt Simpson	At Large Member
<b><i>Also Present:</i></b>	Kara I. Lais, Esquire	FitzGerald Morris Baker Firth, PC
	Brent Frary, Esquire	FitzGerald Morris Baker Firth, PC
	Tom Jarrett	Jarrett Engineers
	Deborah Mineconzo	Office Administrator

The minutes were taken by the Office Administrator.

**Call to Order:** The Chairman called the meeting to order at 8:58 am.

**Minutes of prior Meeting:** Upon motion by Mr. Simpson, seconded by Mr. Ferguson, the minutes of the February 15, 2017 Executive/Governance Committee Meeting were approved unanimously by the Committee.

## **Park Committee:**

Allen Forestry:

Mr. Jarrett reported he contacted Jim Allen. He is working on a bid for wood harvesting in the Park this summer. Mr. Jarrett reminded the Committee a summer harvest would help with controlling invasive species. He should receive the bid for discussion by the next Committee meeting May 10<sup>th</sup>.

Other Park Matters:

Mr. Jarrett mentioned he had examined the berm in Phase II near the Kelly property line in February. He found no significant damage to the berm or excess water.

Mr. LaFiura moved to recess the IDA Committee Meeting to move to the CDC meeting since the Silver Bay representatives had arrived. Mr. Simpson seconded and the Chairman suspended the IDA Committee Meeting at 9:02 am.

At 9:31 am the Chairman resumed the IDA Committee Meeting.

## **Executive Committee:**

### **RAN Entertainment (dba Skyzone) Update:**

Ms. Lais reported the closing for the RAN Entertainment (dba Skyzone Trampoline) was held the end of March. She added they expect to be done with their building soon.

**18 Hospitality LLC Update:**

Ms. Lais reported the closing for 18 Hospitality LLC was held on St. Patrick’s Day.

**North Country Property Holdings – Tenant Changes:**

Ms. Lais informed the Committee Dr. Keller of North Country Property Holdings is planning to move his current general veterinarian practice to the Referral Center location in the near future. Ms. Lais was advised by Dr. Keller the Referral Center would not be “going away” since there are ongoing specialist contracts but the Referral Center would not be a tenant. There is concern whether the general vet practice would fulfill the requirements as an Agency project. Ms. Lais stated she needs further information from Dr. Keller given the agreements that were set up for the project which included the North County Veterinarian Referral Center. She will follow up with Dr. Keller on the matter.

**Press Release:**

The Committee decided to have the offered draft Press Release regarding the February elections to the area small papers in Greenwich, Salem and Cambridge.

**Other Matters:**

Public Works Fund Letter: Ms. Lais said the recent correspondence regarding an Agency Public Works fund contribution that has been on the books since 1995. She added the NYS EDC is trying to research the matter more and has asked the IDAs not to respond to the letter by signing the agreement. The Committee agreed to follow the advice of the EDC and allow them to look into the matter more.

Morcon: Mrs. Mineconzo advised the group she had heard from the owner of Morcon. They are presently putting together a renewed effort to expand later this year. They wanted to confirm the timeline for submitting a new application so we may see that in the next few months.

**Lindsay – Board Member:**

Regarding Jim Lindsay, no one has heard from Bob Henke or Jim confirming his resignation. Mr. Taylor wants to send a letter to the county formally requesting they replace Jim Lindsay on our Board. The Committee agreed with Mr. Taylor and Mrs. Mineconzo was asked to prepare the letter for the Chairman’s signature.

Mr. Taylor adjourned the IDA Committee Meeting at 9:50 am.

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DATE

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Joseph LaFiura, Secretary/Treasurer