

**COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210
Glens Falls, New York 12801

Telephone: (518) 792-1312

At the Board Meeting of the Counties of Warren and Washington Industrial Development Agency held on **March 19, 2018** at the Washington County Municipal Center in Fort Edward, NY, the following members were:

PRESENT:	Matt Simpson Dave O'Brien Bruce Ferguson Louis Tessier Richard Moore Ginny Sullivan	Chairman Vice Chairman
ABSENT:	Joe LaFiura Craig Leggett	Secretary/Treasurer At Large Member
ALSO PRESENT:	Kara Lais, Esq. Tami Blondo	FitzGerald Morris Baker Firth, PC Office Administrator

The minutes of the meeting were taken by Tami Blondo, Office Administrator. The Chairman called the meeting to order at 4:00 pm. Attendance was taken by roll call and the needed quorum was confirmed by the Chairman.

Approval of minutes:

Mr. O'Brien made a motion to approve the minutes of the February 26, 2018 Board Meeting minutes. Mr. Ferguson seconded the motion and all voted in favor of the motion by voice vote.

Accounts Payable:

Mr. Tessier moved to approve the accounts payables and Mr. Ferguson seconded the motion. The motion was approved by roll call vote.

New Business:

Amendment to the Charter and By-Laws for the Audit & Finance Committee: Ms. Lais explained that the amendment to the Charter and By-Laws for the Audit & Finance Committee added the provision that the Chairman may serve as an alternate member of the Committee in the event a member is unable to attend the meeting. A motion was made by Mr. O'Brien and seconded by Mr. Ferguson to approve the amendment. The motion was approved by roll call vote.

Smart Terra Care: Mr. Dowd contacted the Agency today to proceed with the project as previously outlined to the Board. Mrs. Blondo was instructed to have Mr. Dowd complete the application process and submit to the Agency together with the required documents and deposit. Mrs. Blondo will follow-up with Mr. Dowd on the next business day to convey this information.

Park Business: Mr. O'Brien asked if would be possible to schedule a site visit the Industrial Park to view the available lots. The Board felt that this would be a good idea and agreed this should be done once the weather improves.

Adjournment: There being no further business, the meeting was adjourned by the Chairman at 4:05 p.m.

4/23/1F

Date



Joseph LaFiura, Secretary/Treasurer