

COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY

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The **Executive/Park Committee** meeting of the Counties of Warren and Washington Industrial Development Agency was held on Wednesday, April 18, 2018 at the offices of FitzGerald Morris Baker Firth PC, 16 Pearl Street, Glens Falls, NY. The following were:

Present:	Matt Simpson	Chairman
	Dave O'Brien	Vice and Park Chairman/Contracting Officer
	Joseph LaFiura	Secretary/Treasurer
	Craig Leggett	At Large Member

Also Present:	Kara Lais, Esquire	FitzGerald Morris Baker Firth, PC
	Tom Jarrett	Jarrett Engineers
	Tami Blondo	Office Administrator
	Michael Brandi, Esquire	FitzGerald Morris Baker Firth, PC
	Michael Goot	The Post Star Newspaper

The minutes were taken by the Office Administrator.

Call to Order: The Chairman called the meeting to order at 9:00 a.m.

Minutes of Prior Meeting: Upon motion by Mr. LaFiura and second by Mr. Leggett, the minutes of the March 15, 2018 Executive/Park Committee Meeting were approved unanimously by the Committee.

Park Committee:

Logging:

Mr. Jarrett indicated that the IDA logging is now complete and cleaned up. Mr. Jarrett is going to follow-up with the forester to see if additional work will be required in the Spring and Summer.

Brush-Cutting Bid: Mrs. Blondo indicated that a called had been received to see if the contract had expired for brush-cutting at the Park. It was determined that the contract needs to go out to bid and will be sent out within the week. A motion was made by Mr. Leggett and seconded by Mr. O'Brien to approve the contract be sent out for bid.

Smart Terra Care: Mr. O'Brien asked if there was any further follow-up from Smart Terra Care. Mrs. Blondo indicated that she had heard from Mr. Dowd and they were discussing the matter with their financial people. Mr. Dowd indicated they are still interested and will get the documents to us as soon as possible.

North Country Property Holdings:

Payment has been received on the outstanding PILOT and two out of the three outstanding legal bills. Dr. Keller does not feel he should be responsible for the one legal bill. Ms. Lais will follow-up with Dr. Keller on this and the outstanding lease agreement. Mrs. Blondo asked for clarification on how to handle the re-levied water bill on the Special District tax bill. Mrs. Blondo will follow-up with Dr. Keller.

Park Lots for Sale:

Mr. O'Brien asked the Board what is being done to market the lots for sale in the Park. The Board decided to talk with commercial real estate agents in the area to see if they had any interest in marketing the lots for sale.

No further Park Business.

Executive Committee:

North Country Property Holdings:

Ms. Lais indicated that she had followed-up with Dr. Keller regarding the unpaid legal bills and the lease agreement. She has not heard back from Dr. Keller.

Greenwich Preservation Group: Ms. Lais indicated that she has had conversations with the project's legal counsel and they are hoping to close in May. Ms. Lais indicated that SEQR determination is required before closing can be scheduled. Ms. Lais provided Mr. Klingbeil with the agency's meeting dates in order to assist with the timing of Town approval and our Board approval for Resolution to close on the project.

Ray Terminals: Ms. Lais indicated that she had been contact by the project in regard to a DOT grant for purchasing equipment for the secondary phase of the project. Per the requirements of the grant the IDA would be required to act as the applicant. Ray Terminals and legal counsel would be assisting with the application process and have agreed to reimbursement for the Office Administrator's time in preparing the documents, any legal fees associated with the application and application process. The Executive Committee decided it would be helpful if they could provide further details at the regular Board Meeting on April 23, 2018. Ms. Lais will reach out and extend that invitation.

Sewer District I: Ms. Lais indicated that she had spoke with Mr. Morris and this matter will be tabled until his return and put on next month's agenda.

PARIS Annual Reporting:

Mrs. Blondo shared with the Board that the data has been certified and completed prior to the filing deadline. No issues were reported at this time.

There being no other matters to discuss, Mr. Simpson adjourned the IDA Committee Meeting at 9:30 a.m. on motion by Mr. LaFiura and second by Mr. O'Brien.

5/16/18

DATE



Joseph LaFiura, Secretary/Treasurer