

COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY

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The **Executive/Park/Nominating Committee** meeting of the Counties of Warren and Washington Industrial Development Agency was held on **Tuesday, January 12, 2016** at the offices of FitzGerald Morris Baker Firth PC, 16 Pearl Street, Glens Falls, NY. The following were:

Present:	Bud Taylor	Chairman
	Joseph LaFiura	Secretary/Treasurer
	Matt Simpson	At Large Member
Absent:	Bruce Ferguson	Park and Vice Chairman
Also Present:	Kara I. Lais, Esquire	FitzGerald Morris Baker Firth, PC
	Tom Jarrett	Jarrett Engineers PLLC
	Deborah Mineconzo	Office Administrator

The minutes were taken by the Office Administrator.

Call to Order: Bud Taylor called the meeting to order at 8:33 am.

Minutes of prior Meeting: Upon motion by Mr. LaFiura, seconded by Mr. Simpson, the minutes of the December 14, 2015 Executive/Park Committee Meeting were unanimously approved by the Committee.

Park Committee:

R/O/W Phase I near Galusha/Lewis:

Ms. Lais reported the transfer of the roadway in Phase I near Galusha's is completed. Jeff Meyer, Attorney for Kingsbury, had Jim Lindsay sign the documents on December 31st.

Allen Forestry:

As the Committee had requested Mr. Jarrett contact Jim Allen of Allen Forestry early 2016, he reported he left a voice mail message for Mr. Allen. Mr. Jarrett added he has not yet received a return call but plans to speak with him about how to approach the logging work early Spring.

Executive Committee:

Innovative Concepts Consulting, LLC:

Regarding Innovative Concepts, Ms. Lais reported they haven't signed the Preliminary Agreement yet or paid the Agency's requested Security Deposit. The developers, she added, are working with the SBA and she hasn't received any updates yet on the status. Ms. Lais will contact the developers again to get a report.

TFC Enterprises (Tree Paad) Update:

Ms. Lais informed the Committee Ms. Garrand of TFC Enterprises advised her she is still awaiting final word from Key Bank on financing. Since the final approval has not been received, the developer doesn't want to sign the Preliminary Agreement with our Agency.

Officer Nominations:

Mr. Taylor reported Mr. Ferguson hasn't decided on whether he will remain on the Board or run for Vice Chairman again as requested last month. Mrs. Mineconzo confirmed she has not received a decision from him either. The slate of officers for the election cannot be confirmed until word is received from Mr. Ferguson who is absent from today's meeting. Mrs. Mineconzo will contact Mr. Ferguson at Mr. Taylor's request.

Meeting Schedules for 2016:

Mrs. Mineconzo informed the members the draft meeting schedules disbursed include a change to the February 2016 Board and Annual meetings. Ms. Lais would be unable to attend the currently scheduled Tuesday, February 16th meeting so a delay of one day to Wednesday, February 17th was recommended. The Committee approved the change of date to the 17th and the proposed meeting schedules. The schedules will go before the full Board Tuesday for final approval.

Other Matters:

Inquiry from Sleep Inn Developer:

Mr. Taylor mentioned a call from Ed Bartholomew yesterday regarding the owner of the Sleep Inn on Route 9. The owner plans to build a new motel near Exit 18 and was possibly interested in assistance from our Agency. The Committee decided they would not be interested in offering benefits as it is not a unique project and doesn't fit our criteria. There are also other motels planned for the Exit 18 area which also may be contacting our Agency. Mr. Taylor will advise the Sleep Inn owner.

Letter of Support:

Mr. Taylor read his draft prepared letter for Mr. Bartholomew to include with his EPA Job Training Grant application. Mr. Bartholomew needs the letter today so approval is being sought from the Committee. Mr. Taylor received unanimous approval to give Mr. Bartholomew his signed letter.

Millett:

Mrs. Mineconzo will check in with John Millett to see what his plans are with his Board membership. He had planned to make a decision in January.

There being no further business, the Chairman adjourned the meeting at 8:50 am.

DATE

Joseph LaFiura, Sec/Treasurer