

**COUNTIES OF WARREN AND WASHINGTON
CIVIC DEVELOPMENT CORPORATION**

5 Warren Street, Suite 210
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TO: Bruce Ferguson, Joseph LaFiura and Matt Simpson
Executive and Governance Committee Members
COUNTIES OF WARREN AND WASHINGTON
CIVIC DEVELOPMENT CORPORATION

FROM: Bud Taylor, Chairman

DATE: August 3, 2016

The **Executive and Governance Committees** of the Counties of Warren and Washington **Civic Development Corporation** will hold a meeting on:

Date: Wednesday, August 10, 2016 immediately following the IDA's
Committee Meeting at 9:00 am

Location: FitzGerald Morris Baker Firth PC
16 Pearl Street, Glens Falls, NY.

cc: **All WWDC Members**
Robert C. Morris, Esquire (with attachments)
Amanda Allen, Warren County Board Clerk (with agenda)
Debra Prehoda, Washington County Board Clerk (with agenda)
Scott Donnelly, The Post Star (with agenda)

**Counties of Warren and Washington
Industrial Development Agency
& Counties of Warren and Washington
Civic Development Corporation**

**JOINT AGENDA
EXECUTIVE and PARK
COMMITTEE MEETINGS
Wednesday, August 10, 2016**

IDA:

- Approval of July 13, 2016 Minutes

Park Committee:

1. Allen Forestry status (Jarrett)
2. Culvert near RWS Mfg. (Ferguson)

Executive/Governance Committee:

1. Tree Paad – Cancellation of Project
2. TRSB Enterprises (RockSport) – Update
3. 87 Stays, Inc. - Update (Morris)
4. Big Bay Lodging - Update (Morris)
5. ICC4 West Main – Update on closing & Notice (Morris)
6. Board Member
7. Application Fee Information

Adjournment IDA

CDC Executive/Governance Committee:

1. Approval of Minutes of last meeting, February 9, 2016
2. By-Laws Policy Revisions same as IDA

Adjournment of CDC

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The **Executive/Governance Committee** meeting of the Counties of Warren and Washington Civic Development Corporation was held on **Tuesday, February 9, 2016** at the offices of FitzGerald Morris Baker Firth PC, 16 Pearl Street, Glens Falls, NY. The following were:

Present:	Bud Taylor Bruce Ferguson Joseph LaFiura	Chairman Vice Chairman and Contracting Officer Secretary/Treasurer
Absent:	Matt Simpson	At Large Member
Also Present:	Kara I. Lais, Esquire Deborah Mineconzo	FitzGerald Morris Baker Firth, PC Office Administrator

The minutes were taken by the Office Administrator.

Call to Order: Bud Taylor called the meeting to order at 9:27 am.

Minutes of prior Meeting: Upon motion by Mr. LaFiura, seconded by Mr. Ferguson, the minutes of the January 12, 2016 Executive/Nominating Committee Meeting were unanimously approved by the Committee.

Annual Review of Investment, Procurement Policies and Internal Controls:

The Committee reviewed the Investment and Procurement Policies along with the Internal Control Procedures emailed to them before the meeting. The Committee made no recommendations to change the policies and procedures at this time.

Governance and Audit/Finance Committee Meeting Modifications:

The Committee approved changing the Charters for the Governance and Audit/Finance Committee Meetings from twice a year to once per year or as needed. Formal approval will be sought from the Board at the Annual Meeting.

There being no further business, the Chairman adjourned the meeting at 9:29 am.

DATE

Joseph LaFiura, Sec/Treasurer