

**COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210  
Glens Falls, New York 12801

Tel. (518) 792-1312

The **Executive/Park Committee** meeting of the Counties of Warren and Washington Industrial Development Agency was held on Wednesday, **September 13, 2017** at the offices of FitzGerald Morris Baker Firth PC, 16 Pearl Street, Glens Falls, NY. The following were:

<b>Present:</b>	Bud Taylor	Chairman
	Bruce Ferguson	Vice and Park Chairman/Contracting Officer
	Joseph LaFiura	Secretary/Treasurer
	Matt Simpson	At Large Member

<b>Also Present:</b>	Robert Morris, Esquire	FitzGerald Morris Baker Firth, PC
	Tom Jarrett	Jarrett Engineers
	Deborah Mineconzo	Office Administrator
	Tami Blondo	Office Administrator

The minutes were taken by the Office Administrator.

**Call to Order:** The Chairman called the meeting to order at 9:00 a.m.

**Minutes of prior Meeting:** Upon motion by Mr. Ferguson, seconded by Mr. Simpson, the minutes of the August 16, 2017 Executive/Park Committee Meeting were approved unanimously by the Committee.

**Park Committee:**

**Allen Forestry:**

Mr. Jarrett reported Jim Allen forwarded the bids, two were received, the third bidder declined because of their schedule. One bid was chosen at an estimated amount of \$9430.00 with 11% compensation to Mr. Allen for contract fee, leaving an estimated amount to the IDA of \$8,392.70 on the forest maintenance in Phase II/III area. A Resolution was made by Mr. Ferguson and seconded by Mr. LaFiura to move the recommendation before the full board on September 18, 2017. Motion was carried.

**Precision Stone:**

Ms. Mineconzo brought forward that Precision Stone was missed at the meeting regarding the fencing and that the project would go along with everything that was asked. The matter was adjourned to the October meeting for Mr. Jarrett to further follow-up.

**Other Park Matters:**

Mr. Ferguson reported he had a conversation with Mr. Hafner, owner of a Tow-Away Towing and welcomed them to attend a meeting of the Executive Park Committee or the full Board, to describe his business, but Mr. Ferguson did not feel that this business was a good fit for the industrial park. It may make sense for the business to move to the back part of the Park. Mr. Hafner has not responded. No further follow-up has taken place and we are waiting to hear from the prospective client.

No further Park Business.

Executive Committee:

**Greenwich Preservation Group:**

Mr. Morris indicated that there has been no response from Dave Klingbiel, their attorney, on moving the project forward at this time. He believes they are working on the SEQR or finalizing their financing. No security deposit has been received to date.

**North Country Property Holdings:**

Mr. Morris informed everyone that he will follow-up with Dana Hogan, Kingsbury Town Supervisor, regarding the continuation of the PILOT benefits even though there has been a change in occupancy and as long as there are no concerns then administrative changes would need to be completed changing the tenant information and the Board would then need to approve a Resolution of the change in business. Mrs. Mineconzo indicated that a letter had been sent to remind the project of their past due attorney fees.

**Destroying old archive Boxes:**

Mr. Morris reviewed the list and indicated a review of what is in the boxes needs to be done before a decision can be made on the destruction of records. Mr. Morris will have further conversation with Mrs. Blondo and Ms. Lais on moving this project forward.

**School PILOT Billing:**

Mrs. Mineconzo advised that the PILOT bills for school taxes were sent out and payments were being received. Payments are due by September 22, 2017. Tribals, LLC indicated they may be late making their payment and had inquired as to what the late fee would be. They were advised 1% per month.

**TRIBALS:**

Mr. Morris indicated that he will send a letter to the project that Davidson Brothers is still responsible for the Agreement as the Agency was not notified of, nor approved the sale.

**Records Manager:**

Mrs. Mineconzo indicated that a Resolution was needed for the change of Records Manager. Mr. Ferguson made a motion to move the Resolution before the Board. Mr. LaFuire seconded the motion. Motion was carried.

**OTHER BUSINESS:**

**Mohawk Werks:**

Mr. Morris indicated that further discussion and follow-up on this project will be needed for the October meeting. Security deposit was made but nothing has been heard from them to date. Mr. Morris will send a letter to find out what the plan is for moving forward.

**Mrs. Mineconzo:**

The Chairman and Board members thanked Mrs. Mineconzo for her service to the organization and wished her well.

There being no other matters to discuss, Mr. Taylor adjourned the IDA Committee Meeting at 9:30 a.m.

10/11/17

DATE

  
Joseph LaFiura, Secretary/Treasurer