

**COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY
and
COUNTIES OF WARREN AND WASHINGTON
CIVIC DEVELOPMENT CORPORATION**

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A special joint meeting of the **Audit & Finance Committees**, comprised of three members and the alternate, serving for both the Counties of Warren and Washington Industrial Development Agency and Counties of Warren and Washington Civic Development Corporation, was held on Monday, October 22, 2018 at the Warren County Municipal Center, Lake George, NY. The following were:

PRESENT:	Joseph LaFiura	Committee Chairman
	Virginia Sullivan	Committee Member
	Mike Wild	Committee Member
	Matt Simpson	Alternate Member

ABSENT: None

ALSO PRESENT:	Travis Whitehead	
	Robert Morris, Esq.	FitzGerald, Morris, Baker, Firth, PC
	Mike Brandi, Esq.	FitzGerald, Morris, Baker, Firth, PC
	Tami Blondo	Office Administrator

Mrs. Blondo took the minutes of the meeting and Mr. LaFiura called the joint meeting to order at 3:02 p.m. Roll call attendance was taken and a quorum was confirmed.

YE 2018 Audit and Accounting Requests for Proposals:

Mr. LaFiura reviewed the proposals received from Whitemore, Downen & Ricciardelli, LLP, Marvin & Company to provide the Audit Services for both agencies, the proposal received from SEFCO to provide the Accounting Services, and a proposal from McCarthy & Conlon to provide both services. Mr. Whitehead expressed concerns with one agency providing both services and asked for further clarification on the regulations governing this matter. The Committee decided to postpone a decision until further clarification can be provided by Agency Counsel and/or the ABO. The matter was adjourned until next month for the Executive Park Committee meeting.

Review of Job Counts for YE 2017:

Mr. LaFiura reviewed the annual job counts as reported by the projects for year end 2017. Some questions were raised regarding how numbers were calculated and why job counts are down and what recourse, if any, the Agency may have when projects do not meet the criteria set forth in their application. Mrs. Blondo was asked to follow-up with the Kenny & Dittrich project as well as SUNY ADK for further clarification on their numbers.

Adjournment: There being no further business to be brought before the meeting, the meeting was adjourned at 3:45 p.m. on a Motion by Mr. Wild and a second by Ms. Sullivan.

Dated: _____

Joseph LaFiura, Secretary/Treasurer

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