

**COUNTIES OF WARREN AND WASHINGTON  
CIVIC DEVELOPMENT CORPORATION**

5 Warren Street, Suite 210  
Glens Falls, New York 12801

Tel. (518) 792-1312

The **Executive Committee** meeting of the Counties of Warren and Washington Civic Development Corporation was held on Wednesday, December 12, 2018 at the offices of FitzGerald Morris Baker Firth PC, 16 Pearl Street, Glens Falls, NY. The following were:

<b>Present:</b>	Matt Simpson Joseph LaFiura Craig Leggett	Chairman Secretary/Treasurer At-Large Member
<b>Absent:</b>	Dave O'Brien	Vice-Chair/Park Chairman
<b>Also Present:</b>	Kara Lais, Esq. Michael Brandi, Esq. Tami Blondo Travis Whitehead Michael Goot	FitzGerald Morris Baker Firth PC FitzGerald Morris Baker Firth PC Office Administrator WWIDA and WWCDC Board Member Post Star

The minutes were taken by the Office Administrator.

**Call to Order:** The Chairman called the meeting to order at 10:00 a.m. Quorum was confirmed as still being present from the IDA Executive Park meeting at 9:00 a.m.

**Minutes of prior Meeting:** Upon motion by Mr. LaFiura and a second by Mr. Leggett, the minutes of the November 14, 2018 Executive Committee for the Civic Development Corporation Meeting were approved unanimously by the Committee.

**Old Business:**

**Final Budget for 2019:**

Mr. LaFiura presented the budget indicating no changes were made from the proposed budget for 2019. On a Motion by Mr. LaFiura and a second by Mr. Leggett, the budget for 2019 will be presented to the full Board at its meeting on Monday, December 17, 2018 for approval.

**RFP YE Audit & Accounting Services:** Mr. LaFiura presented the new RFP information to the Executive Park Committee of the WWCDC. After review a motion was made by Mr. LaFiura and seconded by Mr. Leggett approving the WWCDC portion of the Audit RFP from McCarthy & Conlon to be presented to the full Board at its meeting on Monday, December 17, 2018 for approval.

**Proposed 2019 Meeting Dates:** Chairman Simpson presented the proposed 2019 Executive Park Committee meeting dates for the WWCDC. No further discussion was held and on Motion by Mr. LaFiura and second by Mr. Leggett the 2019 meeting dates for the Civic Development Corporation Executive Park Committee were approved.

No other matters having come before the Board, the meeting was adjourned at 10:05 a.m. on a Motion made by Mr. Leggett and seconded by Mr. LaFiura.

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DATE

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Joseph LaFiura, Secretary/Treasurer

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