

**COUNTIES OF WARREN AND WASHINGTON
CIVIC DEVELOPMENT CORPORATION**

5 Warren Street, Suite 210
Glens Falls, New York 12801

Tel. (518) 792-1312

The **Executive Committee** meeting of the Counties of Warren and Washington Civic Development Corporation was held on Thursday, February 14, 2019, at the offices of FitzGerald Morris Baker Firth PC, 68 Warren Street, Glens Falls, NY. The following were:

Present:	Matt Simpson	Chairman
	Joseph LaFiura	Secretary/Treasurer
	Craig Leggett	At-Large Member
	Dave O'Brien	Vice-Chair/Park Chairman
Also Present:	Kara Lais, Esq.	FitzGerald Morris Baker Firth PC
	Michael Brandi, Esq.	FitzGerald Morris Baker Firth PC
	Tami Blondo	Office Administrator
	Nick Caimano	WWIDA and WWCDC Board Member
	Travis Whitehead	WWIDA and WWCDC Board Member
	Mike Wild	WWIDA and WWCDC Board Member
	Michael Bittel	CEO/CFO of WWIDA and WWCDC
	Michael Goot	Post Star

The minutes were taken by the Office Administrator.

Call to Order: The Chairman called the meeting to order at 10:15 a.m. Quorum was confirmed as still being present from the IDA Executive Park meeting at 9:00 a.m.

Minutes of prior Meeting: Upon motion by Mr. Leggett and a second by Mr. LaFiura, the minutes of the January 16, 2019 Executive Committee for the Civic Development Corporation Meeting were approved unanimously by the Committee.

Old Business:

There was no old business to be discussed.

New Business:

Annual Internal Controls, Investment and Procurement Policy Review: On a motion by Mr. LaFiura and a second by Mr. Leggett all three policies were approved to be presented to the Board at its regular Board meeting on February 25, 2019 for review and approval.

There being no further business before the Committee, a motion was made by Mr. O'Brien and a second by Mr. LaFiura to adjourn the meeting.

Chairman Simpson adjourned the meeting at 10:20 a.m.

3/6/19

DATE



Joseph LaFiura, Secretary/Treasurer