

**COUNTIES OF WARREN AND WASHINGTON  
CIVIC DEVELOPMENT CORPORATION**

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The January Executive Park meeting of the Counties of Warren and Washington Civic Development Corporation was held on Wednesday, January 5, 2022. The following were:

<b>PRESENT:</b>	Dave O'Brien	Chair
	Michael Bittel	Sec/Treasurer
	Craig Leggett	Vice Chair

<b>ABSENT:</b>	Brian Campbell	Park Chair
	Mike Wild	At-Large Member

*The following were also present:*

Kara Lais, Esq., FMBF  
Mike Grasso, Member  
Mary King, Member  
Mike Ostrander, Executive Director  
Tom Jarrett, Jarrett Engineers  
Bob Holmes, Jarrett Engineers  
Alie Weaver, Office Administrator

Minutes were taken by:

**New Business**

**WDR Letter of Engagement for 2021 Independent Audit** – Mr. O'Brien suggested that, in effort to allow Mr. Combs to begin collecting data for the CDC's 2021 independent audit, a nunc pro tunc be offered until the January board meeting where all the board members will be able to approve the Letter of Engagement. Mr. Leggett made a motion to approve, and Mr. Bittel seconded. All voted in favor by roll call vote.

**Adjournment:** There being no other business, Mr. O'Brien adjourned the January CDC Executive Park meeting.