

**COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210
Glens Falls, New York 12801

Tel. (518) 792-1312

website: www.warren-washingtonida.com

TO: ALL BOARD MEMBERS
COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY

FROM: Dave O'Brien, Chair

DATE: April 11, 2022

The Counties of Warren and Washington Industrial Development Agency will hold its regular monthly Board meeting as follows:

Date: Monday, April 18, 2022 @ 4:00

Via Zoom and Physical Location:

Warren County Municipal Center
1340 State Route 9
Lake George, NY

The purpose of the meeting will be to discuss new and unfinished business.

Meeting may be viewed on the WWIDA You Tube Channel.

Enclosed (or attached) please find:

→ Meeting Agenda

Remember to call or email Alie at the Agency Office at least 24 hours beforehand if possible if you are unable to attend the meeting.

cc:

Kara Lais, Esq. with agenda and all enclosures
Amanda Allen, Warren Co. Board Clerk with agenda
Debra Prehoda, Washington Co. Board Clerk with agenda
Drew Wardle, The Post Star with agenda
Robert Terwilliger, Esq., County Attorney with agenda

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Agenda for April 18, 2022 @ 4:00

Call to Order, Roll Call and Quorum Confirmation

Approval of Minutes of the March 21, 2022 IDA Board Meeting

Current Accounts Payable

FitzGerald Morris Baker Firth, P.C.

| | |
|----------------------------|--------------|
| Dewatering Facility | \$ 288.00 |
| General Services for March | \$ 1,392.00 |
| Kilcoyne | \$ 464.00 |
| Fort William Henry | \$ 6,000.00 |
| Brookfield | \$ 11,648.89 |

Jarrett Enterprises

March Services

| | |
|---------------------------------|-------------|
| <u>P. Hoffman Realty</u> | \$ 1,000.00 |
|---------------------------------|-------------|

Office Rent -May 2022

| | |
|--------------------------|-----------|
| * <u>Spectrum</u> | \$ 169.98 |
|--------------------------|-----------|

Monthly Phone and Internet Service

* **Payroll**

| | |
|-------------------------|-------------|
| Net Payroll -March 2022 | \$ 2,162.95 |
|-------------------------|-------------|

| | |
|-------------------------|-------------|
| Net Payroll -March 2022 | \$ 4,163.41 |
|-------------------------|-------------|

| | |
|-----------------------------------|-------------|
| * <u>Central Insurance</u> | \$ 4,618.00 |
|-----------------------------------|-------------|

Canalside insurance 2nd installment

| | |
|--|-----------|
| <u>McCarthy & Conlon, LLP</u> | \$ 400.00 |
|--|-----------|

March Bookkeeping

| | |
|-----------------------|-----------|
| * <u>CDPHP</u> | \$ 563.39 |
|-----------------------|-----------|

May Employee Health Insurance

| | |
|--|-----------|
| * <u>First National Bank of Omaha</u> | \$ 412.14 |
|--|-----------|

credit card charges

| | |
|-------------------------------|----------|
| * <u>National Grid</u> | \$ 35.68 |
|-------------------------------|----------|

Traffic Light Electricity

| | |
|-----------------------|-------------|
| * <u>EFTPS</u> | \$ 1,817.40 |
|-----------------------|-------------|

March federal tax payment

| | |
|-------------------------|-----------|
| * <u>Staples</u> | \$ 144.29 |
|-------------------------|-----------|

office supplies

| | |
|-----------------------------------|-----------|
| * <u>Town of Kingsbury</u> | \$ 400.00 |
|-----------------------------------|-----------|

Q1 water bill AIP

| | |
|----------------------------|-------------|
| * <u>Prompt Tax</u> | \$ 1,814.99 |
|----------------------------|-------------|

Quarterly state withholding taxes

| | |
|--------------|---------------------|
| Total | \$ 37,495.12 |
|--------------|---------------------|

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AGENDA

Executive Director Report

On-going Business

Delineation Update

TDI Update

Canalside Energy Park sewer/water update

New Business

Adirondack Winery Sales Tax Exemption

Flyin Dutch job count terms

Sun Valley Apartments

2021 Audit Reporting

2021 PARIS Reporting

Buck County Biscotti Company extension and increase

Fort William Henry Increase

Executive Session