

**COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210  
Glens Falls, New York 12801

Tel. (518) 792-1312  
website: [www.warren-washingtonida.com](http://www.warren-washingtonida.com)

TO: ALL BOARD MEMBERS  
COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY

FROM: Dave O'Brien, Chair

DATE: April 13 2020

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**IDA Board and Committee Meetings**

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Industrial Development Agency/Civic Development Corporation (the "Agency") April Board Meeting scheduled for April 20, 2020 will be held electronically via conference call instead of a public meeting open for the public to attend in person. Members of the public may listen to the April Board meeting by calling 605-313-5458, access code 777102#. Minutes of the April Board Meeting will be transcribed and posted on the WWIDA website.

The Counties of Warren and Washington Industrial Development Agency will hold its regular monthly Board meeting as follows:

**Date:** Monday, April 20, 2020 at 4 pm.

**Location:** Via Teleconference  
**Please call 605-313-5458 and use code 777102# to join**

The purpose of the meeting will be to discuss new and unfinished business.

Enclosed (or attached) please find:

→ Meeting Agenda

*Remember to call or email Alie at the Agency Office at least 24 hours beforehand if possible if you are unable to attend the meeting.*

cc: Robert C. Morris, Esq. with agenda  
Kara Lais, Esq. with agenda and all enclosures  
Amanda Allen, Warren Co. Board Clerk with agenda  
Debra Prehoda, Washington Co. Board Clerk with agenda  
Bob Condon, The Post Star, with agenda  
Michael Goot, The Post Star with agenda  
Robert Terwilliger, Esq., First Assistant County Attorney with agenda

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**AGENDA**  
April 20, 2020

Call to Order, Roll Call and Quorum Confirmation

Approval of Minutes of the March 16 , 2020 IDA Board Meeting

**Current Accounts Payable**

<b><u>FitzGerald Morris Baker Firth, P.C.</u></b>	\$	2,866.00
<i>M0001 - General File -feb 2020</i>		
<b><u>P. Hoffman Realty</u></b>	\$	600.00
<i>Office Rent - March 2020</i>		
<b><u>Spectrum</u></b>	\$	169.98
<i>Monthly Phone and Internet Service</i>		
<b><u>WDR</u></b>	\$	3,450.00
<i>Final Billing for 2019 Audit</i>		
* <b><u>Alie White</u></b>	\$	1,844.70
<i>Net Payroll -Mar 2020</i>		
<b><u>Town of Kingsbury</u></b>	\$	450.00
<i>1st Qtr Water Bill Casey Road</i>		
<b><u>McCarthy &amp; Conlon, LLP</u></b>	\$	400.00
<i>March IDA bookkeeping</i>		
<b><u>Jarrett Engineers, PLLC</u></b>	\$	2,080.04
<i>professional services 12/1/19- 2/29/20</i>		
* <b><u>BlueShield of Northeast New York</u></b>	\$	494.11
<i>April Employee Health Insurance</i>		
<b>Subtotal</b>	<b>\$</b>	<b><u>11,860.72</u></b>
 <b><u>Pilot Pass-Through Payments:</u></b>		
<b>Subtotal</b>	<b>\$</b>	<b><u>-</u></b>
 <b>Grand Total of Payables:</b>	 <b>\$</b>	 <b><u>11,860.72</u></b>

**Old Business**

Park Business - Lot 3 updates / Falck option to purchase updates  
PILOT Billing Update  
Recapture Update  
Dewatering Facility Update  
Parcels containing the road acquisition/subdivision update  
Road and Planning  
Sales and Marketing

**New Business**

Jarrett Contract  
YE Reporting  
Suspension of 2 signatures for payables over \$600 during COVID-19  
Submittal of grant to USDA for feasibility study  
Hyde- 90 day deferrment of principal