

**COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210  
Glens Falls, New York 12801

Tel. (518) 792-1312  
website: [www.warren-washingtonida.com](http://www.warren-washingtonida.com)

TO: ALL BOARD MEMBERS  
COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY

FROM: Dave O'Brien, Chair

DATE: May 12 2020

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**IDA Board and Committee Meetings**

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Industrial Development Agency/Civic Development Corporation (the "Agency") May Board Meeting scheduled for May 18, 2020 will be held electronically via Zoom instead of a public meeting open for the public to attend in person. Members of the public may view the May Board meeting by this link:

<https://us02web.zoom.us/j/85884578053?pwd=NWt3dGEeOXI5Wmw0VnIEYzh4b1czUT09> code 662274  
or dial 1-646-558-8656, Meeting ID 858 8457 8053 to listen

Minutes of the May Board Meeting will be transcribed and posted on the WWIDA website.

The Counties of Warren and Washington Industrial Development Agency will hold its regular monthly Board meeting as follows:

**Date:** Monday, May 18, 2020 at 4 pm.

**Location: Via Zoom: use link below and code 662274**

<https://us02web.zoom.us/j/85884578053?pwd=NWt3dGEeOXI5Wmw0VnIEYzh4b1czUT09>

The purpose of the meeting will be to discuss new and unfinished business.

Enclosed (or attached) please find:

→ Meeting Agenda

*Remember to call or email Alie at the Agency Office at least 24 hours beforehand if possible if you are unable to attend the meeting.*

cc: Robert C. Morris, Esq. with agenda  
Kara Lais, Esq. with agenda and all enclosures  
Amanda Allen, Warren Co. Board Clerk with agenda  
Debra Prehoda, Washington Co. Board Clerk with agenda  
Bob Condon, The Post Star, with agenda  
Michael Goot, The Post Star with agenda  
Robert Terwilliger, Esq., First Assistant County Attorney with agenda

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**AGENDA**  
May 18, 2020

Call to Order, Roll Call and Quorum Confirmation

Approval of Minutes of the April 20, 2020 IDA Board Meeting

**Current Accounts Payable**

<b><u>FitzGerald Morris Baker Firth, P.C.</u></b>	\$	8,261.50
<i>M0001 - General File -April 2020</i>		
<b><u>P. Hoffman Realty</u></b>		
<i>Office Rent - May 2020</i>	\$	600.00
<i>Office Rent - June 2020 (to be pd June 1st)</i>	\$	600.00
<b><u>Spectrum</u></b>		
<i>Monthly Phone and Internet Service</i>	\$	169.98
* <b><u>Alie White</u></b>	\$	1,310.82
<i>Net Payroll -April 2020</i>		
<b><u>McCarthy &amp; Conlon, LLP</u></b>	\$	400.00
<i>April IDA bookkeeping</i>		
* <b><u>BlueShield of Northeast New York</u></b>	\$	494.11
<i>April Employee Health Insurance</i>		
<b><u>Glens Falls National Bank</u></b>	\$	2,880.00
<i>Cashier check for triangle land acquisition</i>		
<b><u>Black Dog Designs</u></b>	\$	250.00
<i>Annual domain name &amp; hosting renewal</i>		
<b>Subtotal</b>	<b>\$</b>	<b><u>11,342.30</u></b>

**Old Business**

Park Business - Lot 3 updates / Falck option to purchase updates  
PILOT Billing Update  
Recapture Update  
Dewatering Facility Update  
Parcels containing the road acquisition/subdivision update  
Road and Planning  
Sales and Marketing

**New Business**

Pay rent on the 1st of the month  
Remaining vacation time  
Solar PILOT  
Grant application approval