COUNTIES OF WARREN AND WASHINGTON CIVIC DEVELOPMENT CORPORATION

5 Warren Street, Suite 210 Glens Falls, New York 12801

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The March Executive Park meeting of the Counties of Warren and Washington Civic Development Corporation was held on Wednesday, April 7, 2021, from 4:47 – 4:49 p.m. via Zoom. The following were:

PRESENT:

Dave O'Brien

Chairman

Craig Leggett Brian Campbell

Vice Chairman Park Chair

ABSENT:

Michael Bittel

Sec/Treasurer

Mike Wild

At-Large Member

The following were also present:

Kara Lais, Esq., FMBF

Mike Grasso, Member

Minutes were taken by:

Alie Weaver, Office Administrator

Approval of Minutes: Mr. Leggett made a motion to approve the CDC minutes from the March 7, 2021 Executive Park Meeting. Mr. O'Brien seconded and all voice-voted in favor.

Old Business:

Regulatory Member Training – Mrs. Weaver stated that Mr. Wild will need to update his workplace violence prevention and sexual harassment training and acknowledged that Mr. Bruno has registered for

New Business: None.

Adjournment: There being no other business, Mr. O'Brien adjourned the meeting at 4:42 p.m.

Sexual Harassment, Workplace Violence, Haz Comm Right To Know, ABO 2020 WWIDA/WWCDC Compliance Training in

Member

Sexual Harassment

Workplace Violence ABO Webinar

| 9/30/2020 9/30/2020 10/6/2020 11/16/2020 Expired 11/5/19 2/16/2021 2/4/2021 2/22/2021 | NICK Calmano | 10/19/2020 | 10/19/701 | 0 2001 2010 |
|--|----------------|------------|------------|--|
| ivan 9/30/2020 9/30/2020 ien 9/28/2020 4 gett 10/6/2020 10/6/2020 4 guson Expired 11/5/19 Expired 11/5/19 11/16/2020 1 ftel 11/30/2020 2/16/2021 2/16/2021 2/16/2021 so 9/29/2020 2/22/2021 10/20/2021 aw 2/22/2021 2/22/2021 10/2/2021 | Alie Weaver | | 0707 /04 | 8/74/7018 |
| ivan 9/28/2020 9/28/2020 4 ien 10/6/2020 10/6/2020 10 guson Expired 11/5/19 Expired 11/5/19 1 ittel 11/30/2020 2/16/2021 2 so 9/29/2020 2/4/2021 10 av 3/28/2021 2/22/2021 10 | | 9/30/2020 | 9/30/2020 | 8/2/2019 |
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| guson 11/16/2020 11/16/2020 guson Expired 11/5/19 Expired 11/5/19 ittel 11/30/2020 2/16/2021 pbell 1/20/2021 2/4/2021 so 9/29/2020 2/4/2021 aw 3/28/2021 2/22/2021 | Dave O'Brien | 10/6/2020 | 01011011 | 0102/11/4 |
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| tite! 11/30/2020 2/16/2021 pbell 1/20/2021 1/20/2021 so 9/29/2020 2/4/2021 1 aw 3/38/3031 2/22/2021 1 | Bruce Ferguson | | | |
| ittel 11/30/2020 2/16/2021 pbell 1/20/2021 1/20/2021 so 9/29/2020 2/4/2021 1 aw 3/38/3031 2/22/2021 1 | Mike Wild | | | |
| pbell 1/20/2021 2/16/2021 so 9/29/2020 2/4/2021 1/20/2021 aw 3/28/2021 2/22/2021 1/20/2021 | | | | 8/15/2018 |
| pbell 1/20/2021 2/20/2021 so 9/29/2020 2/4/2021 1 2/22/2021 2/22/2021 1 1/20/2021 1 aw 3/38/3021 2/22/2021 2/22/2021 1 | Michael Bittel | 11/30/2020 | 1/202/31/2 | 100/01/0 |
| So 9/29/2020 1/20/2021 1/20/2021 2/4/2021 2/22/2021 2/22/2021 2/22/2021 2/22/2021 2/22/2021 2/22/2021 2/22/2021 | Brian Campbell | 7 007 9 | 1707/01/2 | 7/10/7077 |
| 50 9/29/2020 2/4/2021 1 2/22/2021 2/22/2021 aw | | 1/20/2021 | 1/20/2021 | 2/10/2021 |
| 2/22/2021 2/22/2021 3/22/2021 2/22/2021 | MIKE Grasso | 9/29/2020 | 1505/1/5 | 10/10/10/10/10/10/10/10/10/10/10/10/10/1 |
| 2/22/2021 aw 3/28/2021 | Dan Bring | | T707/+/7 | 10/16/2020 |
| 3/38/3031 | | 2/22/2021 | 1/22/2021 | |
| 1000000 | Lester Losaw | 3/28/2021 | 1707 /1-1 | |

Sexual Harassment and Workplace Violence Prevention is required anuually ABO Webinar completion is required every three years.

WWCDC Profit & Loss Budget vs. Actual Year to Date

| | Jan - Mar 21 | Budget | \$ Over Budget |
|--|--------------|-----------|----------------|
| Ordinary Income/Expense | | | |
| Expense | | | |
| Operating Expenditures | | | |
| Professional Services Contracts | | | |
| Accounting Fees | 750.00 | 1,000.00 | -250.00 |
| Professional Services Contracts - Other | 100.00 | 300.00 | -200.00 |
| Total Professional Services Contracts | 850.00 | 1,300.00 | -450.00 |
| Total Operating Expenditures | 850.00 | 1,300.00 | -450.0 |
| Total Expense | 850.00 | 1,300.00 | -450.00 |
| Net Ordinary Income | -850.00 | -1,300.00 | 450.00 |
| et Income | -850.00 | -1,300.00 | 450.00 |

WWCDC Balance Sheet

As of March 31, 2021

| | Mar 31, 21 | Mar 31, 20 |
|--|------------|------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| Checking Account | 14,669.44 | 17,619.44 |
| Total Checking/Savings | 14,669.44 | 17,619.44 |
| Total Current Assets | 14,669.44 | 17,619.44 |
| Fixed Assets | | |
| Organizational costs | | |
| Accumulated amortization | -4,135.24 | -4,135.24 |
| Organizational costs - Other | 7,756.00 | 7,756.00 |
| Total Organizational costs | 3,620.76 | 3,620.76 |
| Total Fixed Assets | 3,620.76 | 3,620.76 |
| TOTAL ASSETS | 18,290.20 | 21,240.20 |
| LIABILITIES & EQUITY Liabilities Current Liabilities | | |
| Accounts Payable | | |
| Accounts Payable | 0.00 | 1,200.00 |
| Total Accounts Payable | 0.00 | 1,200.00 |
| Total Current Liabilities | 0.00 | 1,200.00 |
| Total Liabilities | 0.00 | 1,200.00 |
| Equity | | |
| Unrestricted Net Assets | 19,140.20 | 21.540.20 |
| Net Income | -850.00 | -1,500.00 |
| Total Equity | 18,290.20 | 20,040.20 |
| TOTAL LIABILITIES & EQUITY | 18,290.20 | 21,240.20 |