

**COUNTIES OF WARREN AND WASHINGTON
CIVIC DEVELOPMENT CORPORATION**

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The March Executive Park meeting of the Counties of Warren and Washington Civic Development Corporation was held on Wednesday, April 7, 2021, from 4:47 – 4:49 p.m. via Zoom. The following were:

PRESENT:	Dave O'Brien	Chairman
	Craig Leggett	Vice Chairman
	Brian Campbell	Park Chair
ABSENT:	Michael Bittel	Sec/Treasurer
	Mike Wild	At-Large Member

The following were also present:

Minutes were taken by:	Kara Lais, Esq., FMBF
	Mike Grasso, Member
	Alie Weaver, Office Administrator

Approval of Minutes: Mr. Leggett made a motion to approve the CDC minutes from the March 7, 2021 Executive Park Meeting. Mr. O'Brien seconded and all voice-voted in favor.

Old Business:

Regulatory Member Training – Mrs. Weaver stated that Mr. Wild will need to update his workplace violence prevention and sexual harassment training and acknowledged that Mr. Bruno has registered for

New Business: None.

Adjournment: There being no other business, Mr. O'Brien adjourned the meeting at 4:42 p.m.

**2020 WWIDA/WWCDC Compliance Training in
Sexual Harassment, Workplace Violence, Haz Comm Right To Know, ABO**

Member	Sexual Harassment	Workplace Violence	ABO Webinar
Nick Caimano	10/19/2020	10/19/2020	8/24/2018
Alie Weaver	9/30/2020	9/30/2020	8/2/2019
Ginny Sullivan	9/28/2020	9/28/2020	4/11/2018
Dave O'Brien	10/6/2020	10/6/2020	10/23/2019
Craig Leggett	11/16/2020	11/16/2020	12/9/2020
Bruce Ferguson	Expired 11/5/19	Expired 11/5/19	
Mike Wild			8/15/2018
Michael Bittel	11/30/2020	2/16/2021	2/10/2021
Brian Campbell	1/20/2021	1/20/2021	2/10/2021
Mike Grasso	9/29/2020	2/4/2021	10/16/2020
Dan Bruno	2/22/2021	2/22/2021	
Lester Losaw	3/28/2021	3/28/2021	12/9/2020

**Sexual Harassment and Workplace Violence Prevention is required annually
ABO Webinar completion is required every three years.**

2:43 PM

03/30/21

Accrual Basis

WWCDC
Profit & Loss Budget vs. Actual
Year to Date

	Jan - Mar 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Expense			
Operating Expenditures			
Professional Services Contracts			
Accounting Fees	750.00	1,000.00	-250.00
Professional Services Contracts - Other	100.00	300.00	-200.00
Total Professional Services Contracts	850.00	1,300.00	-450.00
Total Operating Expenditures	850.00	1,300.00	-450.00
Total Expense	850.00	1,300.00	-450.00
Net Ordinary Income	-850.00	-1,300.00	450.00
Net Income	-850.00	-1,300.00	450.00

03/30/21
Accrual Basis

WWCDC
Balance Sheet
As of March 31, 2021

	Mar 31, 21	Mar 31, 20
ASSETS		
Current Assets		
Checking/Savings		
Checking Account	14,669.44	17,619.44
Total Checking/Savings	14,669.44	17,619.44
Total Current Assets	14,669.44	17,619.44
Fixed Assets		
Organizational costs		
Accumulated amortization	-4,135.24	-4,135.24
Organizational costs - Other	7,756.00	7,756.00
Total Organizational costs	3,620.76	3,620.76
Total Fixed Assets	3,620.76	3,620.76
TOTAL ASSETS	18,290.20	21,240.20
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	0.00	1,200.00
Total Accounts Payable	0.00	1,200.00
Total Current Liabilities	0.00	1,200.00
Total Liabilities	0.00	1,200.00
Equity		
Unrestricted Net Assets	19,140.20	21,540.20
Net Income	-850.00	-1,500.00
Total Equity	18,290.20	20,040.20
TOTAL LIABILITIES & EQUITY	18,290.20	21,240.20