

COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY

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The **Annual Meeting** of the Counties of Warren and Washington Industrial Development Agency was held on Tuesday, **February 17, 2015** at the Warren County Municipal Center in Lake George, New York. The following were:

PRESENT: Harold Taylor
Bruce Ferguson
Joseph LaFiura
Lou Tessier
John Millett, Sr.
Dave O'Brien
Jim Lindsay
John W. Weber

ABSENT: John Kvocka

The following were also present:

Kara Lais, Attorney	FitzGerald Morris Baker Firth PC
Travis Whitehead	Area Resident
Deborah Mineconzo	Office Administrator

The minutes of the meeting were taken by the Office Administrator. The meeting was called to order at 4:05 pm.

Election of Agency Officers:

Ms. Lais presented the nominations for the officer positions as offered by the Nominating Committee in January. The Committee nominated the same officers for the 2015 year; Bud Taylor, Chairman, Bruce Ferguson as Vice Chairman and Joe LaFiura as Secretary/Treasurer. Mr. LaFiura moved to accept the slate of officers for re-election with Mr. O'Brien seconding. The nominees were approved for office unanimously by the Board by voice vote.

Re-elected Chairman, Bud Taylor, continued the meeting.

At Large Member, Park Chairman/Contracting Officer and CFO/CEO:

As Chairman, Mr. Taylor appointed IDA positions as follows:

- John Millett, Sr. - at-large Member
- Bruce Ferguson – Park Chairman and Contracting Officer
- Rob Lynch – CFO/CEO

Committee Appointments:

Regarding Committee Appointments, Mr. Taylor announced his appointments as follows:

Audit & Finance Committee: Joe LaFiura as Chairman along with Lou Tessier and John Weber. Mr. Taylor stated the Executive Committee Members would continue to also serve as the Governance and Nominating Committee Members.

Adoption/Ratification of Appointments:

Mr. Ferguson moved to accept the following appointments again this year with Mr. Tessier seconding. All three appointments unanimously approved by the Board Members again this year:

- FitzGerald Morris Baker Firth PC as Agency Counsel
- The Post Star as the Agency's official newspaper
- Glens Falls National Bank as the official depository for the Agency

PAAA Matters:

Mr. Taylor advised the Board the Executive Committee (serving also as the Governance Committee) made no changes to the Procurement or Investment Policies at their recent February 10th meeting. Mr. Taylor stated we'd be voting on ratifying the policies stated a - o on the agenda as below:

- a) Investment Policy
- b) Procurement Policy
- c) Disposition of Real Property Guidelines
- d) Mission Statement
- e) Performance measurements
- f) Code of Ethics
- g) Compensation, Reimbursement and Attendance Policy
- h) Defense and Indemnification Policy
- i) FOIL Policy
- j) Sexual Harassment Policy
- k) Travel Policy
- l) Whistleblower Policy
- m) Organizational Chart
- n) Statement regarding Lobbying
- o) Discretionary Funds Policy

Mr. LaFiura moved to ratify all the policies (a-o) with no changes. Mr. Lindsay seconded the motion and all voted in favor by voice vote.

Adjournment: There being no further business, Mr. Lindsay moved to adjourn the Annual Meeting and Mr. Ferguson seconded. Mr. Taylor adjourned the meeting at 4:12 pm.

Dated: _____

Joseph LaFiura, Secretary/Treasurer