

COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY

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At the Board Meeting of the Counties of Warren and Washington Industrial Development Agency held on **February 25, 2019** at the Warren County Municipal Center, Lake George, NY, the following members were:

PRESENT:	Matt Simpson	Chair
	Dave O'Brien	Vice Chair
	Joe LaFiura	Secretary/Treasurer
	Bruce Ferguson	
	Ginny Sullivan	
	Mike Wild	
	Travis Whitehead	
	Brian Campbell	Park Chair/Contracting Officer
ABSENT:	Nicholas Caimano	
	Craig Leggett	At Large Member
ALSO PRESENT:	Michael Brandi, Esq.	FitzGerald Morris Baker Firth PC
	Tami Blondo	Office Administrator
	Michael Goot	Post Star

The minutes of the meeting were taken by Tami Blondo, Office Administrator. The Chair called the meeting to order at 4:25 p.m. Attendance was taken by roll call and the needed quorum was confirmed by the Chair.

Approval of minutes:

Mr. O'Brien made a motion to approve the minutes of the January 22, 2019 Board Meeting minutes. Mr. LaFiura seconded the motion and all voted in favor of the motion by voice vote.

Accounts Payable:

Chair Simpson presented the payables and indicated that there was one change to the payables for Staples, the corrected amount is \$419.63. Mr. LaFiura made a Motion to approve the Accounts Payable and Mr. Campbell seconded the motion. Motion was carried and approved by roll call vote.

Unfinished Business:

Park Business: Mr. O'Brien indicated that he did not have any updates at this point in time but the he would be introducing Mr. Campbell to Mr. Kelley to have Mr. Campbell brought up to speed with regard to the Park and pending products.

Greenwich Preservation Group: Mr. Brandi indicated that closing documents will be forwarded on February 26, 2019.

Firetek Sprinkler Systems: Mr. Brandi indicated that the project closed on February 21, 2019 and they will be forwarding the documents and check to the IDA offices.

Tax Abatement Policy and Annual Project Survey Report: Chair Simpson indicated that Mr. Bittel is working on this policy still and will update at the next board meeting.

RAN Entertainment/Skyzone PILOT Amendment: Mr. Brandi had no information to share on this matter and will follow-up with Ms. Lais.

PILOT Billing Update: Mrs. Blondo indicated that two projects, ICC4 West Main and Tribals have not paid their Town/County and Special District Taxes. She has followed up with the projects via email to inquire when payment will be expected.

Banking RFP: Mr. LaFiura indicated that further discussion is needed on this matter and that he would need to recuse himself from the decision as his wife is an employee of Glens Falls National Bank. Ms. Sullivan stated previously that she also will recuse herself from any vote as she is employed by Glens Falls National Bank. The matter was tabled until the March meeting. Mr. Brandi was going to look into the Agency being able to utilize NYCLASS.

Sandy Hill Vision LLC: Chair Simpson stated that everyone should have received the updated application from Mr. Nikas and discussion was held around the project and if a Public Hearing should be scheduled as the Town of Kingsbury has opted out of PILOTS and would need to approve the project. Mr. O'Brien indicated that although the Town of Kingsbury has opted out of PILOTS, they do not have any jurisdiction over the Agency approving sales tax and mortgage tax assistance. A Motion was made by Mr. O'Brien and seconded by Mr. Campbell to schedule a Public Hearing for March 12, 2019 at 6 p.m. Voice vote was taken approving the motion to schedule a Public Hearing on the previously approved Resolution 19-01 from the January 2019 meeting.

New Business:

ABO Operational Review Response: Lengthy review and discussion was held with the Board regarding the DRAFT document and the Agency's response. A motion was made by Mr. O'Brien and seconded by Mr. Campbell to accept the changes to the response document as worked on during the meeting. A voice vote was held and the motion carried unanimously. Chair Simpson will sign and submit the final response document on or before February 27, 2019.

Local Labor: Chair Simpson shared with the Board that he had been contacted about the possibility of adding the requirement to use local labor on IDA projects. The Board was provided with a copy of information Chair Simpson was discussing and the matter was tabled until the next Board meeting to allow for time to review the document.

Inform Analytics: Mrs. Blondo indicated that she had spoken with a representative from the company inquiring if the Agency was to not renew their contract would they still be able to access the old data. Mrs. Blondo was told that the Agency would be able to do so. Mrs. Blondo was questioned as to why the Agency may not renew their contract and she indicated that there were issues with the program and providing inaccurate data. Mr. Gardner from Inform Analytics looked into the issues, made the corrections and gave the agency the 2019 contract at no cost. The Agency will make a decision at a future meeting whether or not to continue use of the program or go to a more simplified method to calculate the cost benefit of a project.

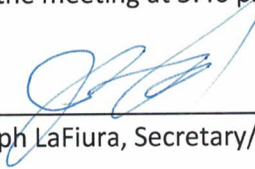
Office Administrator Position: Chair Simpson shared with the Board that Mrs. Blondo has given her notice as she will be moving out of state with her family. A motion was made by Mr. O'Brien and seconded by Mr. LaFiura authorizing Mrs. Blondo to start a search for a replacement with the cost not to exceed \$2,000. A voice vote was held and the motion carried unanimously.

Educational Topic: The Educational Topic was tabled for a future meeting.

Adjournment: There being no further business, a motion was made by Mr. LaFiura and a second by Mr. Campbell to adjourn the meeting. Chair Simpson adjourned the meeting at 5:40 p.m.

3/22/19

Date



Joseph LaFiura, Secretary/Treasurer