

**COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210  
Glens Falls, New York 12801

Tel. (518) 792-1312  
website: [www.warren-washingtonida.com](http://www.warren-washingtonida.com)

TO: ALL BOARD MEMBERS  
COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY

FROM: Dave O'Brien, Chair

DATE: January 11th, 2022

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The Counties of Warren and Washington Industrial Development Agency will hold its regular monthly Board meeting as follows:

**Date:** Tuesday, January 18th, 2022 at 4 pm

**Location:** Zoom

The purpose of the meeting will be to discuss new and unfinished business.

Meeting may be viewed on the WWIDA You Tube Channel.

Enclosed (or attached) please find:

→ Meeting Agenda

*Remember to call or email Alie at the Agency Office at least 24 hours beforehand if possible if you are unable to attend the meeting.*

cc:

Kara Lais, Esq. with agenda and all enclosures  
Amanda Allen, Warren Co. Board Clerk with agenda  
Debra Prehoda, Washington Co. Board Clerk with agenda  
Bob Condon, The Post Star, with agenda  
Michael Goot, The Post Star with agenda  
Robert Terwilliger, Esq., County Attorney with agenda

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**Agenda for January 18, 2022**

Call to Order, Roll Call and Quorum Confirmation

Approval of Minutes of the December 20th, 2021 IDA Board Meeting

**Current Accounts Payable**

**FitzGerald Morris Baker Firth, P.C.**

Dewatering Facility \$ 240.00

General Services for December \$ 896.00

KDBF Ventures LLC \$ 2,014.66

**NCES** \$ 315.00

December services

**Jarrett Enterprises** \$ 2,457.50

November Services

**P. Hoffman Realty** \$ 1,000.00

Office Rent - February 2022

**Spectrum** \$ 170.00

Monthly Phone and Internet Service

\* **Payroll**

Net Payroll -December 2021 \$ 4,109.71

Net Payroll -December 2021 \$ 1,827.41

**Staples** \$ 71.98

office supplies

**Town of Kingsbury Water Dept** \$ 450.00

water bills of vacant IP lots

**McCarthy & Conlon, LLP** \$ 400.00

December Bookkeeping

\* **CDPHP** \$ 529.99

February Employee Health Insurance

**Associates of Glens Falls** \$ 50.00

Workers Comp broker fee

**National Grid** \$ 32.92

Traffic Light Electricity

**Thomas Darfler** \$ 167.17

annual web hosting and maintenance

**Town of Kingsbury** \$ 10,087.34

2022 Special District taxes on vacant lot in Ind. Park

\* **EFTPS** \$ 1,773.66

december federal tax payment

**Little & O'Conner Attorneys, PC** \$ 4,347.00

legal services for Canalside deed transfer + insurance

**Subtotal** \$ 30,940.34

**Total of Payables:** \$ 30,940.34

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**AGENDA**

**Executive Director Report**

**On-going Business**

Delineation Update  
TDI Update  
Canalside Energy Park  
Engineering RFP review update  
Board Evals & Member Training

**New Business**

Presentation by WWSC BOCES  
Substation  
Juneteenth Holiday  
Officer Nominations