

COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY

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The **Executive/Park Committee** meeting of the Counties of Warren and Washington Industrial Development Agency was held on Wednesday, March 6, 2019 at the offices of FitzGerald Morris Baker Firth PC, 68 Warren Street, Glens Falls, NY. The following were:

Present:	Joseph LaFiura	Secretary/Treasurer
	Dave O'Brien	Vice Chair
	Craig Leggett	At-Large Member
	Brian Campbell	Park Chair
Absent:	Matt Simpson	Chair
	Tom Jarrett	Jarrett Engineers
Also Present:	Michael Brandi, Esq.	FitzGerald Morris Baker Firth PC
	Tami Blondo	Office Administrator
	Mike Wild	WWIDA and WWCDC Board Member
	Mike Bittel	CEO/CFO of WWIDA and WWCDC

The minutes were taken by the Office Administrator.

Call to Order: The Vice Chair called the meeting to order at 9:00 a.m. Roll call was taken to establish a quorum.

Minutes of Prior Meeting: Upon motion by Mr. LaFiura and second by Mr. Leggett, the minutes of the February 14, 2019 Executive/Park Committee Meeting and the Special Meeting of February 6, 2019 were approved unanimously by the Committee.

Park Committee:

Park – Logging Contract Renewal: Mr. Jarrett absent today but sent a note to Ms. Blondo who read into the record that Mr. Allen acknowledged and concurred with the Agency's \$3,000 escrow amount. Mr. Allen indicated to Mr. Jarrett that he had not yet spoken with the logger but was hoping to do so in early March. Mr. Jarrett will report any updates at the next regularly scheduled meeting.

Other Park Business: Mr. O'Brien indicated that he had correspondence from Mr. Kelley regarding active prospects for the Industrial Park. Client A is looking to double the size of their production but have recently had issues with permitting and are working on resolving those matters. Client B is waiting on a determination from their current facility and may need to build a new facility within the Park if it meets with the Agency's criteria. Client C is working with their financial advisers prior to proceeding with expansion into the Park. Client D is interested in building a spec warehouse and leasing subdivided space. Mr. O'Brien indicated that Mr. Kelley would like to sit with the Board to discuss the strategic planning process for marketing and developing the Park at a future date. Mr. O'Brien also further indicated that he, Mr. Campbell and Mr. Kelley will be meeting to transition the Park Chair role to Mr. Campbell.

No further business to discuss regarding the Park.

Executive Committee:

Year End Reporting: Mrs. Blondo shared that all projects have submitted their annual survey data. Mrs.

Blondo shared the Job Count report and the Project Summary report which includes not only job counts, but sales tax given/used data as well. Discussion was held regarding the report and it was decided that legal counsel would follow-up with a couple of projects regarding the sales tax issues and then present those findings to the Board for further discussion and follow-up.

TP Monahan Site Plan Review: An application for Site Plan review was submitted to the Agency from the Town of Kingsbury for approval/comment from the Board. Discussion was held that Mr. Brandi would look at the application and determine what the Board's role is.

Office Administrator Resume Review: Mr. O'Brien indicated that he and Mr. Bittel had reviewed the applications and narrowed it down to a few applicants. They are going to follow up with those applicants and then schedule interviews for the following week.

Agency General: Mr. LaFiura asked if the Agency should be looking to discuss the future plans if all of the lots are sold within the Park. Vice Chair O'Brien indicated that this could be future discussion with Mr. Kelley.

OLD BUSINESS:

Sandy Hill Vision, LLC: Mr. O'Brien indicated that the Public Hearing has been scheduled for Tuesday, March 12, 2019 at 6:00 p.m. at the Village of Hudson Falls Offices, 220 Main Street. Mr. O'Brien also indicated that he had received correspondence from Dana Hogan, Supervisor for the Town of Kingsbury regarding the Agency's request for their determination on the project. Supervisor Hogan indicated that the information had been presented to their Board this past week and that they would like additional time to review the application in order to provide the requested information to the IDA. Mr. Nikas has agreed to meet with anyone who is interested in a tour of the facility at 5:00 p.m. on March 12, 2018.

There being no other matters to discuss, Vice Chair O'Brien adjourned the IDA Committee Meeting at 9:35 a.m.

4/3/19

DATE



Joseph LaFiura, Secretary/Treasurer