

**COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210  
Glens Falls, New York 12801

Tel. (518) 792-1312

**AGENDA  
May 20, 2019**

1.0 Call to Order, Roll Call and Quorum Confirmation

2.0 Approval of Minutes of the April 15, 2019 IDA Board Meeting

3.0 **Current Accounts Payable**

<b><u>FitzGerald Morris Baker Firth, P.C.</u></b>	\$ 1,876.50
<i>M0001 - General File -March 2018</i>	
<b><u>P. Hoffman Realty</u></b>	\$ 370.00
<i>Office Rent - June 2018</i>	
<b><u>Black Dog Designs</u></b>	\$ 200.00
<i>Domain Name &amp; Hosting Renewal Annual Fee</i>	
<b><u>GTW Engineering PLLC</u></b>	\$ 1.00
<i>Spreadsheet Development and Training</i>	
<b><u>The Archives</u></b>	\$ 30.00
<i>Monthly Archive Storage</i>	
<b><u>Project Solutions</u></b>	\$ 225.00
<i>Bookkeeping Services/Susan Pruiksma</i>	
<b><u>Spectrum</u></b>	\$ 169.98
<i>Monthly Phone and Internet Service</i>	
* <b><u>Alie White</u></b>	\$ 1,544.34
<i>Net Payroll -April 2019</i>	
* <b><u>Tami Blondo</u></b>	\$ 769.05
<i>Net Payroll -April 2019</i>	
<b><u>Subtotal</u></b>	<b><u>\$ 5,185.87</u></b>

3.2 **Pilot Pass-Through Payments:**

<b><u>Town of Kingsbury</u></b>	\$ 45.00
<i>GF Labels Water Tax</i>	
<b><u>Town of Cambridge</u></b>	
<i>ICC4 West Main LLC - County Tax</i>	\$ 6,666.83
<i>ICC4 West Main LLC - Town Tax</i>	\$ 1,524.00
<b><u>Subtotal</u></b>	<b><u>\$ 8,235.83</u></b>

3.4 **Reimbursed by Developer**

Grand Total of Payables:	\$ 13,421.70
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## **5.0 Old Business**

- a. Local Labor -Simpson
- b. Park Business - Campbell/O'Brien/Kelley
- c. Tax Abatement Policy Updates - Bittel/Whitehead
- d. PILOT Billing Update - White
- e. Job Counts/Project Report/Projects Spreadsheet Proposal - Simpson/Whitehead
- f. Priority List - Bittel

## **6.0 New Business**

- a. Sewer District Meeting - Simpson/O'Brien
- b. Bookkeeping RFP Status Update - Simpson/O'Brien
- c. Letter of Engagement from FMBF - Simpson/Brandi
- d. Bookkeeping Assistance - O'Brien/White
- e. Dr. Keller refinance
- f. investment of funds - O'Brien
- g. contract for new office space - O'Brien
- h. Authorization for previous auditor to discuss ABO report with the ABO - Simpson
- i. Glens Falls Labels - Lais