

**COUNTIES OF WARREN AND WASHINGTON  
CIVIC DEVELOPMENT CORPORATION**

5 Warren Street, Suite 210  
Glens Falls, New York 12801

Phone (518) 792-1312

**BOARD MEETING AGENDA  
October 21, 2019**

1. **Call to Order & Confirm Attendance**
  - a. Elections: Chair
  
2. **Approval of minutes of last Board Meeting September 16, 2019**

<b><u>Current Accounts Payable</u></b>	
<b>Fitzgerald Morris Baker Firth P.C.</b>	<b>\$385.00</b>
<i>Legal Svcs 9/16/19- 9/25/19</i>	
<b>WDR</b>	<b>\$1,200.00</b>
<i>2018 Audit</i>	
<b>McCarthy &amp; Conlon</b>	<b>\$100.00</b>
<i>Oct CDC Bookkeeping</i>	
<b>Total Payables</b>	<b>\$1,685.00</b>

3. **Old Business:**
  - a. Adopt Records Retention Policy
  - b. Marketing & Direction, Executive Director
  - c. Proposed Budget
  
4. **New Business:**
  - a. Accept Independent Audit for 2018
  - b. Independent Audit for 2019 RFP
  - c. Livestream Meetings
  - d. RFP Attorneys
  - e. PARIS approval
  
5. **Adjournment**











