

**COUNTIES OF WARREN AND WASHINGTON  
CIVIC DEVELOPMENT CORPORATION**

5 Warren Street, Suite 210  
Glens Falls, New York 12801

Tel. (518) 792-1312  
website: [www.warren-washingtonida.com](http://www.warren-washingtonida.com)

TO: Bruce Ferguson, Joseph LaFiura and Matt Simpson  
**Executive and Governance Committee Members**  
**COUNTIES OF WARREN AND WASHINGTON**  
**CIVIC DEVELOPMENT CORPORATION**

FROM: Bud Taylor, Chairman

DATE: October 5, 2016

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The **Executive and Governance Committees** of the Counties of Warren and Washington **Civic Development Corporation** will hold a meeting on:

Date: Wednesday, October 12, 2016 immediately following the IDA's  
Committee Meeting at 9:00 am

Location: FitzGerald Morris Baker Firth PC  
16 Pearl Street, Glens Falls, NY.

cc: **All WWDC Members**  
Robert C. Morris, Esquire (with attachments)  
Amanda Allen, Warren County Board Clerk (with agenda)  
Debra Prehoda, Washington County Board Clerk (with agenda)  
Scott Donnelly, The Post Star (with agenda)

**Counties of Warren and Washington  
Industrial Development Agency  
And  
Counties of Warren and Washington  
Civic Development Corporation**

**JOINT AGENDA  
EXECUTIVE and PARK  
COMMITTEE MEETINGS  
Wednesday, October 12, 2016**

- Approval of September 14, 2016 Minutes

**Park Committee:**

1. Culvert in Park (Jarrett)

**Executive Committee:**

1. Presentation by New Developer & Application
2. TRSB Enterprises (RockSport) – Update
3. 87 Stays, Inc. - Update (Morris)
4. Big Bay Lodging - Update (Morris)
5. Orientation of Board Members – Moore, Leggett & Simpson
6. Budget for 2017
7. Report on School Tax Collection
8. Kenny & Dittrich – Extension of sales tax
9. RFP YE Audit Services

Adjournment IDA

CDC Executive:

1. Approval of minutes from August 10, 2016
2. Budget for 2017

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The **Executive/Governance Committee** meeting of the Counties of Warren and Washington Civic Development Corporation was held on **Wednesday, August 10, 2016** at the offices of FitzGerald Morris Baker Firth PC, 16 Pearl Street, Glens Falls, NY. The following were:

<b>Present:</b>	Bud Taylor	Chairman
	Bruce Ferguson	Vice Chairman and Contracting Officer
	Joseph LaFiura	Secretary/Treasurer
	Matt Simpson	At Large Member

<b>Also Present:</b>	Robert C. Morris, Esquire	FitzGerald Morris Baker Firth, PC
	Deborah Mineconzo	Office Administrator

The minutes were taken by the Office Administrator.

**Call to Order:** Bud Taylor called the meeting to order at 9:14 am.

**Minutes of prior Meeting:** Upon motion by Mr. LaFiura, seconded by Mr. Ferguson, the minutes of the February 9, 2016 Executive/Governance Committee Meeting were unanimously approved by the Committee.

**By-Laws Revisions:**

Mr. Taylor informed the Committee the CDC By-Laws will need to be revised to mirror the IDAs regarding quorums and majority voting as approved last month. A draft resolution is being sent to the Board for consideration on Monday at their meeting.

There being no further business, the Chairman adjourned the meeting at 9:29 am.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Joseph LaFiura, Sec/Treasurer

**COUNTIES OF WARREN & WASHINGTON CIVIC DEVELOPMENT CORPORATION**

**BUDGET FOR 2017**

		Budget for 2016	Actual YTD through 30-Sep-16	Budget for 2017
<b>DRAFT</b>				
<b>INCOME</b>				
<b>Operating Revenue</b>				
Charges for Services				
	Project Fees - New	\$ 22,500.00	\$ -	\$ 22,500.00
	Application Fees	500.00	-	500.00
	<b>Total Charges for Services</b>	<b>\$ 23,000.00</b>	<b>\$ -</b>	<b>\$ 23,000.00</b>
<b>Other Operating Revenue</b>				
	Reimbursable Legal from Projects 3.4	\$ 15,000.00	\$ -	\$ 15,000.00
	<b>Total Operating Revenue</b>	<b>\$ 38,000.00</b>	<b>\$ -</b>	<b>\$ 38,000.00</b>
	<b>TOTAL INCOME</b>	<b>\$ 38,000.00</b>	<b>\$ -</b>	<b>\$ 38,000.00</b>
<b>EXPENSES</b>				
<b>Operating Expenses</b>				
	Insurance - Liability Public Officials	\$ 200.00	\$ 172.49	\$ 250.00
	Miscellaneous	\$ 100.00	\$ -	\$ 100.00
	Supplies & Materials	\$ -	\$ 60.40	\$ 100.00
<b>Contractual Services</b>				
	Accounting	\$ 2,500.00	\$ 775.00	\$ 2,100.00
	Legal			
	Reimbursable from projects 3.4	15,000.00	-	15,000.00
	General Legal	1,500.00	94.50	1,500.00
	<b>Total Contractual Services</b>	<b>\$ 19,000.00</b>	<b>\$ 869.50</b>	<b>\$ 18,600.00</b>
<b>Nonoperating Expenses</b>				
	Funds to IDA per Grant Agreement	\$ 10,000.00	\$ -	\$ -
	<b>TOTAL EXPENSES</b>	<b>\$ 29,300.00</b>	<b>\$ 1,102.39</b>	<b>\$ 18,950.00</b>
	<b>Net Income (Loss)</b>	<b>\$ 8,700.00</b>	<b>\$ (1,102.39)</b>	<b>\$ 19,050.00</b>