

**COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210
Glens Falls, New York 12801

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The Executive Park Meeting for Warren Washington Industrial Development Agency was held on Wednesday, November 6th, 2023 at 9:00 am at 68 Warren Street, Glens Falls NY. The following members were:

<i>PRESENT:</i>	Dave O'Brien	Chair
	Tim Robinson	Sec/Treasurer
	Juan Gonzales	At-Large
	Dan Bruno	Park Chair
	Chuck Barton	CEO

<i>NOT PRESENT:</i>	Craig Leggett	Vice Chair
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The following were also present:

Kara Lais, Esq.	FitzGerald Morris Baker Firth, PC
Bob Holmes	RU Holmes Engineering
<i>Minutes were taken by:</i> Alie Weaver	Office Administrator

Roll call was taken and a quorum was confirmed.

Approval of Minutes: Mr. Robinson made a motion to approve the September 6th, 2023 IDA Executive Park meeting minutes and Mr. Gonzales seconded. All voted in favor by voice vote.

Canalside Updates: Mr. Bruno stated that the October 18th meeting with LaBella consisted of reviewing the deliverables, discussing the engineering budget, and water map plan report. Mr. Holmes stated that he is awaiting all of the data information from LaBella to assist him and Mr. Bruno with structuring the RFP for the next phase.

Mr. Barton stated that the safety requirements for the fence relocation have been approved and the utilities have been marked out. The contractor is scheduling the delivery of parts, and the fence relocation should be completed by Thanksgiving.

LaBella Status: Mr. O'Brien stated that another meeting with LaBella has been scheduled for next Thursday for status discussions. Mr. Barton noted that the integration with the Sewer District will also be discussed at that meeting.

Bridge Update: Mr. O'Brien stated that surveying and scheduling for the bridge replacement has begun. Mr. Bruno also stated that coordination with Kiewit has begun for the bridge replacement.

NBRC Status: Mr. O'Brien stated that there is approximately \$40,000 remaining in the NBRC grant and this will also be discussed at the meeting next Thursday.

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Airport Industrial Park: Mr. O'Brien stated that Mr. Humiston from the Town of Kingsbury will be referring their Town Counsel regarding any possible zoning changes due to the sale of lots in the Airport Industrial Park to Mr. Colomb.

CBRE: Mr. O'Brien stated that the renewal of CBRE's contract will be presented at the next Board meeting.

Brownfield: Mr. O'Brien stated that the Lake Champlain Lake George Regional Planning Board asked the IDA to be a partner in their Brownfield Coalition. He noted that the IDA's only responsibility will be to identify potential areas for brownfield sites. He also noted that the LCLGRP received a grant for this mission and will be responsible for the planning and consultants.

Allocation of Duties: Mr. O'Brien suggested having Mr. Gonzales assist Mr. Bruno with the Canalside Energy Park sewer and water project.

Adjournment: There being no further business, Mr. O'Brien adjourned the September Executive Park meeting at 9:20 AM.