

**COUNTIES OF WARREN AND WASHINGTON
CDC**

5 Warren Street, Suite 210, Glens Falls, NY 12801

Tel. (518) 792-1312

**Agenda for March 17, 2025 immediately following the IDA Board Meeting
Location: Washington County Municipal Building, 383 Broadway, Fort Edward**

1. Call to Order, Roll Call and Quorum Confirmation
2. Approval of Minutes of the November 18th Board Meeting and 2025 Annual Meeting
3. Treasurer
 YTD Financial Report
- 4 Approval of Official Depository
4. Adjourn

**COUNTIES OF WARREN AND WASHINGTON
CIVIC DEVELOPMENT CORPORATION**

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Glens Falls, New York 12801

Tel. (518) 792-1312
www.warrenwashingtonida.com

The November Board meeting of the Counties of Warren and Washington Civic Development Corporation was held at 5:06 pm on Monday, November 18, 2024 at the Washington County Municipal Building in Fort Edward. The following were:

- | | | |
|-----------------|----------------|----------------------|
| PRESENT: | Juan Gonzales | Chair |
| | Tim Robinson | Vice Chair/Treasurer |
| | Dan Bruno | Park Chair |
| | Tricia Rogers | Secretary |
| | Nick Caimano | Member |
| | Ginny Sullivan | Member |
| | Brian Campbell | Member |
| | Jim Nolan | Member |
| | Craig Leggett | Member |
| | Chuck Barton | CEO |
| ABSENT: | John Taflan | Member |

The following were also present: Kara Lais, Esq., FMBF
Minutes were taken by: Alie Weaver, Office Administrator

Attendance was taken by roll call and quorum was confirmed.

CDC Meeting Minutes – Mr. Bruno made a motion to approve the July 15, 2024 CDC Board meeting minutes and Mr. Robinson seconded with all others voting in favor by voice vote.

Financial Analysis and 2025 Budget Review – Mr. Robinson reported the CDC financials to have no income thus far in 2024 and one payable from May for the 2023 EFPR audit. He stated at the 2025 proposed budget reflects the same with a \$100 increase of the 2024 EFPR audit, as stated in their contract.

With no questions or concerns, Mr. Caimano made a motion to approve the year-to-date financials and the 2025 Budget. Mr. Leggett seconded and all voted in favor by roll call vote.

With Mr. Robinson and Ms. Sullivan excused, the board discussed the movement of \$50,000 from the CDC checking account into a Certificate of Deposit.

Mr. Gonzales noted that the CD interest rates have changed since the distribution of the meeting packet. A brief discussion ensued regarding the application of NY Class and the board granted authorization for Mrs. Weaver to proceed with the financial institution offering the highest rates for this transaction.

Ms. Lais verified that this transaction is allowable to the CDC.

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2025 Meeting and Holiday Schedules – Mrs. Weaver stated that the 2025 meeting/holiday dates for the CDC are the same as the IDA meeting/holiday schedule as presented during the November IDA Board Meeting.

Other – A brief discussion ensued regarding potential bond projects in the future.

Adjournment: There being no further business to discuss, Mr. Bruno made a motion to adjourn the November CDC Board Meeting and Mr. Leggett seconded with all voting in favor by voice vote. The meeting was adjourned at 5:15 pm.

Warren Washington Civic Development Corporation
5 Warren Street, Suite 210, Glens Falls, NY 12801

The Annual Meeting of the Counties of Warren and Washington Civic Development Corporation was held on Tuesday, **February 18, 2025**, at the Washington County Municipal Center. The following were:

PRESENT: Juan Gonzales, Chair
Tim Robinson, Treasurer
Jim Nolan, Member
Dan Bruno, Park Chair
Nick Caimano, Member
Ginny Sullivan, Member
Chuck Barton, CEO

ABSENT: Brian Campbell, Member
Tricia Rogers, Secretary
John Taflan, Vice Chair

The following were also present:

Kara Lais	FitzGerald Morris Baker Firth, PC
Minutes were taken by Alie Weaver	Office Administrator

The meeting was called to order at 3:54 pm, attendance was taken, and quorum was confirmed.

Election of Agency Officers:

Ms. Lais listed the following nominations for the WWCDC slate of officers: Juan Gonzales as Chair, John Taflan as Vice Chair, Tim Robinson as Treasurer, and Tricia Rogers as Secretary. She then opened the floor to receive any additional nominations.

There were no other nominations. Mr. Caimano motioned to approve the slate of officers as nominated, and Mr. Bruno seconded. All voted in favor by roll call vote.

Mr. Gonzales opened the floor to discuss the same slate of At-Large members, Committee Appointments, Agency Counsel, and Agency official newspaper as approved by the IDA.

Mr. Bruno made a motion to approve the same slate as approved by the IDA as stated and Mr. Caimano seconded. All voted in favor by voice vote.

Ms. Sullivan abstained from voting on Arrow Bank as the Corporation's official depository, and this topic was tabled for the March Board meeting due to a lack of a voting quorum.

Mr. Bruno motioned to ratify the CDC's current policies, and Ms. Sullivan seconded. All voted in favor by voice vote.

Adjournment: With no further business to discuss, Mr. Nolan motioned to adjourn the CDC Annual meeting. Mr. Bruno seconded, and all voted in favor by voice vote. Mr. Gonzales adjourned the 2025 CDC Annual Meeting at 3:56 pm.